



Contractor Job Hazard Assessment Form

The contractor is responsible to ensure adequate safeguards are in place as necessary for their own employees, subcontractors, Yaskawa employees and Yaskawa guests.

Contractor:

Foreman:

Scope of
Work:

List of
Workers:

First Name

Last Name

List of Sub-
Contractors

Contact	-	-	Office
Info (Foreman)	-	-	Cell
Contact	-	-	Office
Info (Safety Rep)	-	-	Cell

Estimated Start
Date

Estimated
Completion
Date

Analysis Date

Analysis completed by:

Potential Hazards			
Item	Expectation	Applicability	
		Yes	No
General site hazards	All personnel accessing work sites are expected to use safety glasses and steel toed shoes.		
	Hard hats are expected at work site where reasonable expectation of objects striking the head, or the head striking objects exists.		
Confined Space	Any entry into confined spaces will require a contractor program review and contractor issued Confined Space Entry Permit.		
Uncontrolled Hazardous Energy	Work on equipment or in areas where these energy sources are accessible will require isolation and lock-out/tag-out by both Yaskawa and the contractor. Types of energy sources include hydraulic, electrical, mechanical, chemical, gravity, and thermal. A copy of the contractor's written LOTO program shall be submitted to EHS@yaskawa.com.		
Working at Heights (unprotected above 48 inches)	Any work involving removal of handrails or accessing elevated positions may create a potential fall hazard. Contractors must have an effective Fall Protection Program that includes isolating hazardous area from Yaskawa associates and guests. Contractors are expected to plan for and use appropriate fall protection.		
Slippery Surfaces	Contractor will take action to prevent causing slippery surfaces. Spills shall be cleaned immediately and warning signs posted if the surface remains slippery.		
Chemicals	Contractor must report all chemicals that will be brought in to the Yaskawa facility using SAF-F-4003, Contractor Declaration of Hazardous Chemicals. This shall be provided, along with associated Safety Data Sheets, prior to the chemical arriving at the Yaskawa facility. The contractor shall review this list and associated SDS's with the area supervisor.		
Powered Industrial Vehicles	Contractor shall not use Yaskawa owned powered industrial vehicles.		
	Contractor shall review the expected traffic flow with the area supervisor.		
	Contractor will not work at heights above elevation while any people are immediately below or where objects could likely fall onto another person.		

Item	Expectation	Applicability	
		Yes	No
Noise over 85-dBA	Noise levels above 85 dBA shall be reported to the Yaskawa EHS Risk Mitigation Manager and the area supervisor. Use of hearing protection by contractor employees, Yaskawa associates and Yaskawa guests in the affected area is required.		
Hot Work	Contractor Hot Work Permit is required for any use of ignition sources in areas where flammable vapors/material are/may be present.		
Proposition 65 (California only)	Chemicals brought on site that trigger Prop-65 warnings require the contractor provide sufficient postings near storage and work areas.		
Respiratory Protection	Any tasks requiring the use of a respirator by contractor/ subcontractors will require a written program to be submitted to Yaskawa EHS Risk Mitigation Manager (EHS@Yaskawa.com)		
Excavation or Trenching	A copy of the appropriate permit shall be sent to Yaskawa EHS Risk Mitigation Manager (EHS@yaskawa.com)		
Crane Operations	Equipment certification records and operator training records must be available for review.		
Extension cords	All extension cords are required to have GFCI and be free of any non-standard or compliant repairs to the outer sheath.		
Ladders - fixed or portable	Contractors are expected to use appropriate access equipment and securing techniques.		
Hazardous Waste	All hazardous waste generated from Contractor activities shall be handled and disposed of in compliance with all applicable regulations.		

Other Potential Hazards

General Safety Rules

1. The contractor shall not allow employees or sub-contracted employees entrance to a Yaskawa facility if they are a registered sex offender or have a violence restraining order against him/her.
2. In instances of accidents and/or near-misses, regardless of the severity, the contractor shall immediately stop work and notify the supervisor of the area. A first report of incident report shall be filed. The contractor shall not resume work until instructed by the Director of Facilities or the EHS Risk Mitigation Manager.
3. The contractor shall report all unsafe conditions to the area supervisor.
4. The contractor shall maintain work area(s) in an orderly manner.
5. The contractor shall ensure that the Safety Data Sheet is on site and available for any hazardous material or substance used in the completion of the contract scope. Unless directed otherwise in writing by Yaskawa, the contractor shall remove all hazardous materials from the contract site at the completion of the contract.
6. Oil, grease, paint and other slippery substances are to be cleaned up immediately.
7. Aisles and walkways are to be kept clear of tripping hazards and obstructions at all times.
8. Engaging in horseplay or scuffling with fellow employees is prohibited at all times.
9. Smoking is not permitted in any Yaskawa facility. See the area supervisor for authorized smoking locations.
10. No contractor shall perform work within a Yaskawa facility while under the influence of drugs or alcohol, including prescription and over-the-counter drugs warning of drowsiness, dizziness, or light-headedness.
11. Use of cell-phones in the work area is prohibited. Contractors needing to use a cell-phone must go to a safe area, such as an aisle.
12. Contractors shall walk only in designated aisles. Do not take shortcuts through production or warehouse areas.
13. Do not block access to safety equipment, electrical panels, fire extinguishers, etc.
14. Do not disconnect or over-ride any machines interlock device.
15. Do not walk around barricades, tape or other devices being used to block access to unsafe conditions.
16. Ladders are to be properly secured prior to use. When a ladder cannot be secured, a fellow employee must hold it.
17. Operation of equipment or machinery without proper guards and/or signaling devices is prohibited.
18. The unauthorized removal of guards or disconnecting of signaling device is prohibited.
19. Personal protective equipment shall be worn in all areas where required.
20. Contractors shall not use equipment, tools, or supplies that are the property of Yaskawa.

This completed document is accurate to the best of my knowledge. Additional hazards may become present during the course of work. I understand that it is the responsibility of the contractor to identify, report and eliminate these hazards. I will ensure that each contracted and sub-contracted employee is aware of these hazards and the general safety rules outlined in this document.

Electronic Signature

Date