

	Tornado	Severe Thunderstorm	Blizzard
Watch	Facilities and OPS Mgt monitors weather. Business travel suspended.	Facilities and OPS Mgt monitors weather. Travel with caution.	Facilities and OPS Mgt monitors weather. Travel with caution.
Warning	Move to interior primary and secondary storm shelters.	Facilities and OPS Mgt monitors weather. Keep free of exterior windows. Check with Emergency Coordinator before business travel.	Leadership team meets to discuss facility closure status. Travel with caution.
Active Event	Get to crouch position and protect head. If in vehicle, seek shelter or ditch. Do not take shelter beneath overpass. It is better to stay in car with seat belt fastened	Facilities and OPS Mgt monitors weather. Keep free of exterior windows. Business travel suspended.	Leadership team meets to discuss facility closure status. Travel with caution. Check with Emergency Coordinator before business

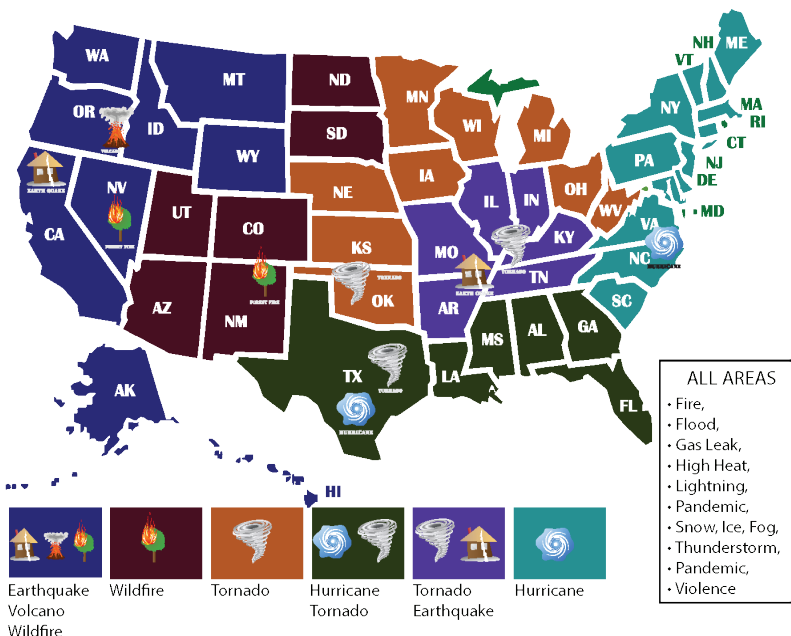
Storm Shelters

LOCATION	PRIMARY	SECONDARY
Buffalo Grove Assembly	First Floor Bathrooms	1. Beneath mezzanine (old repair area) away from windows 2. Interior offices away from windows 3. Kitchenette area (not cafeteria)
Buffalo Grove Warehouse	First Floor Bathrooms	1. Stairwells (on first floor) 2. Cafeteria
Buffalo Grove Repair	First Floor Bathrooms	1. Breakroom
Headquarters (Waukegan)	First Floor Bathrooms	1. First floor interior offices and conference rooms away from windows
Oak Creek	First Floor Bathrooms	1. First floor interior offices and conference rooms away from windows
Plain City	First Floor Bathrooms	1. Cubicle areas

Traveling Associates

1. Prior to travel, research the hazards that are specific to the locale to which you are traveling.
2. Follow the direction from your host for severe weather, and all other, hazards. If their plan is contrary to common practice, take the necessary actions to ensure your safety.

Severe Weather Risk Map



Severe Weather Tips from the National Weather Service

Tornado

- In homes or small buildings:
 - Go to the basement or a small interior room
 - Cover your head
 - Stay away from windows
- In Mobile Homes or Vehicles
 - Do not try to outrun the tornado in your car
 - Get to the nearest shelter
- If a shelter is not available, as a last resort, either:
 - Stay in the vehicle with your seat belt on. Put your head below the windows and cover your head, or
 - Lie flat in a ditch and cover your head

Lightning

- Indoors:
 - Stay away from windows and doors
 - Turn off the computer
 - Stay away from sinks and tubs
 - Do not use landline phone
 - Do not lie on concrete floors or lean against concrete walls
- Outdoors
 - If you can hear thunder, lightning can strike
 - Stay away from anything metal
 - Stay away from pools and lakes
 - Avoid open spaces, but never stand under a tree
 - Get to a home or large building

Hurricane

- Create an emergency supply kit
- Help people in need to prepare for bad weather
- Stay indoors
- Follow local radio/TV stations for weather and specific instructions
- Evacuate the area when instructed by local authorities

Floods

- Move to higher ground and stay away from storm drains, ditches, and streams
- Stay away from flooded areas. Never walk, drive, or swim in flood waters